



**KATHLEEN McNEELY ELEMENTARY SCHOOL**  
SCHOOL DISTRICT No. 38 (RICHMOND)  
12440 Woodhead Road, Richmond, BC V6V 1G3  
Tel: (604) 668-6250 Fax: (604) 668-6255  
Website: [mcneely@sd38.bc.ca](mailto:mcneely@sd38.bc.ca)  
School Trustee: Mrs. Donna Sargent



**Mr. H. Rollins, Principal**

**Mrs. L. Schwartz, Vice Principal**

Dear Parents/Guardians

We continue to work hard at school to prepare a safe and positive learning environment for your child's anticipated return to school next week.

Ministry of Education guidelines:

- Grades K - 5 will be invited back for two days a week
- Grades 6 - 7 will be invited back for one day a week

We have worked hard to ensure siblings are attending on similar schedules. Due to the number of children returning, there is very little flexibility in the schedule that has been created.

Important information for your child:

### **Schedule**

**Thursdays and Fridays from 8:45 to 2:45 (June 4- June 24th)**

Your grade 5/6 child's teacher will be **Ms. Hsueh in Room 20**

Please arrive on time, not before your scheduled time, as students will not be permitted into the school prior to the designated start time.

### **Entry Door**

Please wait (maintaining physical distance) outside of outside classroom door # 11.

Ms. Hsueh will greet her students and walk them into the school. No adults other than staff are allowed entrance to the school.

Pick-up (right at 2:45) will be at the same location. Please stand back from the exit door so our students will have space to reconnect with their parents.

We look forward to seeing you next week.

Please call the school if you have any questions about what schedule/days your child is to attend.

### **Lunch**

Please send your child to school with a lunch. Parents will **NOT** be allowed to come to the school to drop off lunches.

### **Daily Health Declaration**

**A reminder that before your child leaves the house or when you bring your child to school you are agreeing that you have read and understood the Daily Health Declaration process.**

<http://mcneely.sd38.bc.ca/news/2020/05/28/daily-health-and-safety-declaration>